

## APPLICATION FOR EMPLOYMENT

NAME: _____	
STREET ADDRESS: _____	CITY: _____
STATE: _____	ZIP: _____
HOME PHONE #: _____	CELL PHONE #: _____
Length of time at present address: _____	
E-mail address: _____	
In case of emergency notify: _____	
Name: _____	Relationship to applicant: _____
Phone #: _____	Alt. Phone #: _____

Position desired: \_\_\_\_\_ Date able to start: \_\_\_\_\_

How were you referred? \_\_\_\_\_

Have you previously worked or applied for a job here?  Yes  No If YES, when: \_\_\_\_\_

Are *you* related to an employee of Nipomo Recreation?  Yes  No If YES, please list relative's name and position: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Military Service:  
Branch: \_\_\_\_\_ Rank: \_\_\_\_\_ Discharge Date: \_\_\_\_\_

Training or type of work done in military service: \_\_\_\_\_

Have you ever been convicted of a felony?  Yes  No If YES, please explain: \_\_\_\_\_

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r• any attach a separate piece of paper if the spaces below to not provide enough room.

**EDUCATION/SKILLS**

<u>NAME OF SCHOOL</u>	<u>CITY &amp; STATE</u>	<u>GRADUATE?</u> (Yes/No; Date)	<u>DEGREE</u> [AA; BA; BS; Etc)
High School			
Trade/Technical School			
College/University			
Other Courses/Schooling			

**WORK HISTORY** *List present or most recent job first. You may also include any volunteer work in this section. If you have ever been employed by a local or non local school district please include below.*

<u>DATE OF EMPLOYMENT</u>	<u>COMPANY NAME</u>	<u>ADDRESS</u>	<u>JOB TITLE</u>	<u>REASON FOR LEAVING</u>	<u>RATE OF PAY</u>

**REFERENCES** *List three (3) references whom you have known for at least two (2) years. References CANNOT include immediate family or those people living with you.*

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>RELATIONSHIP</u>	<u>HOW LONG?</u>

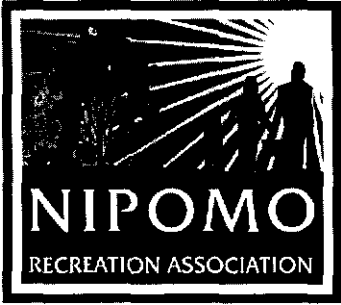
**PLEASE READ CAREFULLY AND SIGN THE STATEMENT BELOW•**

I certify that the information given above is true and complete and I understand that misrepresentation and/or withholding of information will result in the rejection of this application or my discharge if discovered after employment begins. I authorize Nipomo Area Recreation Association to make inquiries regarding my work or educational history and the character of my prior employers, schools, etc. I hereby release employers, schools or individuals from all liability in responding to inquiries in connection with my application and release Nipomo Area Recreation Association from all liability with respect to such inquiries. It is also my understanding that Nipomo Recreation will secure a criminal background check as part of the pre-employment screening process

I understand that no verbal promises or guarantees relating to employment are binding upon the Nipomo Area Recreation Association and that if employed, I will be an employee "at will" and may be discharged at any time, for any reason, with or without *cause*.

Applicants Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Nipomo Recreation Association

## Supplemental Information

Full Name: \_\_\_\_\_

Nickname or name you wish to be called: \_\_\_\_\_

Email Address: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_

Dates Available: From \_\_\_\_\_ To \_\_\_\_\_

CERTIFICATIONS (CPR, First Aid, Lifeguard, etc.; Agency refers to American Red Cross, ASHI, American Heart Assoc. etc.)

Certification \_\_\_\_\_ Expires \_\_\_\_\_  
 Certifying Agency \_\_\_\_\_

Certification \_\_\_\_\_ Expires \_\_\_\_\_  
 Certifying Agency \_\_\_\_\_

Certification \_\_\_\_\_ Expires \_\_\_\_\_  
 Certifying Agency \_\_\_\_\_

Indicate highest educational level completed (circle one):

High School: 9 10 11 12 College: # of units completed \_\_\_\_\_ Major: \_\_\_\_\_

Yes I have a personal web site(s) address you may look at: \_\_\_\_\_

Note: Internet technology is rapidly changing and we are conscientious of inappropriate content that campers or parents can read about the staff that we hire to take care of children. Our code of conduct changes a little each year in reaction to increased technology.

Please circle the appropriate answer to the following questions:

Be 18 years old or older? YES NO

Be 21 years old or older? YES NO

### Sport Team/Club/Volunteer/Leadership Experience

Please list any Team, Club Volunteer or Leadership Experience you have had in your School or Community.

Sport Team/Club/Organization	Position Held	Experience/Duties	Dates

**Please answer the following questions in the space provided below.  
If you need more room please attach another sheet of paper.**

How did you become interested in the Nipomo Recreation Before & After School program? \_\_\_\_\_

What type of position do you feel you are best qualified for? \_\_\_\_\_

What impact does after school programs make on children and how do you feel you can contribute? \_\_\_\_\_

Our organization *receives* many applications for employment, please elaborate as to why you are the best person for the position you are applying for: \_\_\_\_\_

### General Interests & Activities

The following is a list of activities done at our camp. Please place a 1 before activities you can organize, lead or teach; Put a 2 before activities you can assist in leading or teaching; or 3 before activities you have participated in:

- |                     |              |                         |                |
|---------------------|--------------|-------------------------|----------------|
| Board Games         | Scrapbooking | Leadership Development  | Science        |
| Arts & Crafts       | Music        | Dancing                 | Drama/Acting   |
| Nature/Ecology      | Ceramics     | Outdoor Education       | Storytelling   |
| Song Leading        | Group Games  | Teambuilding Activities | <b>Cooking</b> |
| Other (Please List) |              |                         |                |

Please list your availability for each day of the week. Please include the time as well.

<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
AM	AM	AM	AM	AM
PM	PM	PM	PM	PM